

PICKER PROCESSING PLANT / DISPATCH

Namib Poultry (Pty) Ltd is a fully integrated broiler production operation established in 2012 and situated 30 km north of Windhoek on the A1 Highway on the farm Klein Okapuka. Namib Poultry (Pty) Ltd is an equal opportunity employer with the following vacancy available at our state-of-the-art Processing Plant. Interested and suitably qualified candidates as well as candidates from the designated groups are invited to apply.

PRIMARY PURPOSE OF THE POSITION

The main purpose of this job is to ensure that the correct quantities of products are selected, marked, and prepared for distribution, adhering to established company policies and procedures.

KEY FUNCTIONS AND RESPONSIBILITIES

- **Accurate Picking**
Accurately pick the correct quantities of products as indicated by picking slips and ensure proper scanning of items
- **Marking and Labelling**
Mark all picked stock and pallets per set out requirements, ensuring accurate identification.
- **Timely Processing**
Process the content of picking slips in a timely and efficient manner to facilitate on-time distribution.
- **Quality Assurance**
Inspect all picked products to ensure they are in good condition and meet quality standards before handing them over for loading.
- **Cleanliness**
Maintain a clean and organized working area by ensuring that debris and discarded materials are properly disposed of.
- **Adherence to Policies**
Strictly adhere to company policies and procedures, including those related to picking and inventory management.
- **Quality and Compliance**
Ensure compliance with company standards, including food safety, quality control, and hygiene guidelines.
- **Health and Safety**
Adhere to all Health and Safety requirements, including the proper handling of products and the use of personal protective equipment (PPE).
- **General**
Carry out additional ad hoc tasks associated with the Distribution department.
Report faults and defects to supervisor and / or management.

VACANCY



NAMIB POULTRY

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MINIMUM QUALIFICATION, EXPERIENCE AND COMPETENCIES

- Grade 12 (NQF 4).
- Two (2) years of working experience in a Fast-Moving Consumer Goods [FMCG] food processing or manufacturing environment will be advantageous.
- Prior experience in a picking or warehouse role will be advantageous.
- Knowledge of health and safety standards and practices.
- Namibian citizen.
- Proficient in written and spoken English, being bilingual will be advantageous.
- Must be willing and able to work shifts, weekends, overtime, and on Sundays and public holidays.

The company offers a competitive salary and market-related employee benefits.
Previously Disadvantaged Namibians (PDN) and women are encouraged to apply.
Candidates who qualify for the above position, should send a short CV to the HR department.
Email: HRWages@npi.com.na

ONLY SHORTLISTED CANDIDATES WILL BE CONTACTED FOR INTERVIEWS.

CLOSING DATE FOR APPLICATIONS: 18TH OF MARCH 2024.

VACANCY



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