

# VACANCY



## **TRAINEE: PRODUCTION SUPERVISION**

PROCESSING PLANT / SECONDARY DEPARTMENT

## **NAMIB POULTRY**

BECAUSE YOU DESERVE BETTER

Namib Poultry (Pty) Ltd is a fully integrated broiler production operation established in 2012 and situated 30 km north of Windhoek on the A1 Highway on the farm Klein Okapuka. Namib Poultry (Pty) Ltd is an equal opportunity employer with the following vacancy available. Interested and suitably qualified candidates as well as candidates from the designated groups are invited to apply.

### **PRIMARY PURPOSE OF THE POSITION**

The effective day-to-day supervision of various production processes and activities within a designated processing department in the Processing Plant.

### **KEY FUNCTIONS AND RESPONSIBILITIES**

- **Production**
  - Daily start-up and shutdown check as required.
  - Completion of scheduled production plans, reporting outputs, and efficiencies.
  - Correct allocation of required manning levels to specific production processes.
  - Prioritizing actions, monitoring processes, and solving problems on the production floor.
  - Monitoring and evaluation of subordinate staff performance.
  - Coaching and on-the-job training of food handler staff.
  - Adherence to and enforcing of relevant Disciplinary Actions and Procedures, Quality Assurance Policies and Procedures, and TQM System Policies and Procedures including documentation.
  - Provide continuous on-the-job training to trainee supervisors.
  - Maintain continuous high levels of productivity.
  - Maintain housekeeping standards in all areas of responsibility.
  - Ensure accurate timekeeping and overtime records.
  - Reporting machine and equipment defects and/or breakdowns to the Maintenance department.
- **Health & Safety**
  - Adhere to required SHE Policies and Safe Work Procedures at all times.
  - Monitor Safe Work Practices and wearing of clean and correct PPE prescribed for all work areas.
- **General**
  - Perform any additional ad hoc tasks as and when required by Management.

### **MINIMUM QUALIFICATION, EXPERIENCE AND COMPETENCIES**

- Grade 12. (NQF 4)
- 2 years' experience in a Processing and Manufacturing environment will be highly advantageous.
- Computer Literacy. (Microsoft Office)
- Namibian Citizen.
- Proficient in English, being bilingual will be advantageous.
- Willing and able to work, day/night shifts over time, alternating weekends and on Public Holidays as and when required.

The company offers a competitive salary and market-related employee benefits.

Previously Disadvantaged Namibians (PDN) and women are encouraged to apply.

Candidates who qualify for the above position should send a short CV to the HR department.

Email: [HRSalaries@npi.com.na](mailto:HRSalaries@npi.com.na)

**ONLY SHORTLISTED CANDIDATES WILL BE CONTACTED.**

**THE SUBJECT LINE FOR APPLICATIONS SHOULD BE: TRAINEE: PRODUCTION SUPERVISION**  
**ONLY APPLICATIONS WITH THIS SUBJECT LINE WILL BE CONSIDERED.**

**CLOSING DATE FOR APPLICATIONS: 18<sup>TH</sup> OF MARCH 2024**

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